



## VET/ELICOS Application for Request of Refund Form

**Important:** Please allow two weeks for the refund to be processed (from the day of submission).

Before your application for a refund will be considered, you must complete all sections below and attach required documents to your application. Email your application to [finance@qiba.edu.au](mailto:finance@qiba.edu.au)

**Please Note:** Fee refunds will be provided in accordance with the QIBA Student Refund Policy. Read the policy carefully to establish your eligibility for a fee refund.

If you change your address during the period, please contact us to ensure your address details are updated for future correspondence

Personal Details			
Family Name			
Given Name/s			
Address			
City or State		Mobile Number	
Student ID Number		Course Start Date	
Email address			
Course Name			
Reason for Refund			

- |   |  |
|---|--|
| <input type="checkbox"/> Withdrawal from the Course   | <input type="checkbox"/> Refusal to grant a Student Visa |
| <input type="checkbox"/> Cancellation of Enrolment  | <input type="checkbox"/> Student Overpaid                |
| <input type="checkbox"/> QIBA cancels program or unable to provide the program (Provider Default) |  |
| <input type="checkbox"/> Others (Please Specify) _____  |  |

Payment details			
Refund Student	Refund Agent	Agent Name:	
Title and Name (in full):			
Address:			
Country:	Postcode:	Mobile:	
Email:			
Bank Details	Bank Name:	Bank BSB:	
	Account Name:	Account Number:	

I hereby affirm the information provided within this form to be true and accurate. I have read and understood the refund policy and that all payments from this time on will be paid according to this information. If any changes need to be made, I will inform QIBA of these changes in writing.

Student Name:	Student Signature:	Date:
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