



PYP Application for Course Transfer (Internal)

Important: *Transferring or altering your initial enrolment may lead to an altered completion date.*

Any Professional Year student wishing to apply for a **Course Transfer** should complete this form and send it to QIBA administration for approval.

Send completed form to py.student@qiba.edu.au not less than 14 days prior to commencement of the date of your deferral.

Personal Details			
Application date:			
Family name:			
Given name/s:			
Email address:		Mobile Number:	
Student ID:		Current Class Code:	

Class/Transfer Details			
Course Commencement Date:		Course Completion Date:	
Proposed Course Code:		Date of Transfer:	
Reason for Transfer:			

Office Use Only			
Approved by:		Position:	
New Class Code:		New Graduation Date:	
Details recorded in AXcelerate			
Signature:		Date:	